



Level 2 Certificate in Digital Technologies
603/5167/6

Qualification aim

This qualification allows learners to expand on their digital skills and use them to either secure opportunities through digital and ICT in the workplace or provide progression opportunities in specific areas.

Qualification introduction

This qualification is made up of 5 mandatory units that will support learners in developing their skills to access the available and relevant opportunities to their capabilities and aspirations. These units provide additional learning opportunity to expand on skills previously learned and underpin a greater understanding of relevant occupational areas. Learners who complete the qualification will be equipped with the knowledge, skills and resources to progress opportunities that progress their personal aspirations and circumstances.

Assessment

In order to achieve this qualification a learner must complete all units as mandatory. The assessment criteria determine the standard required to achieve each unit and allow for a variety of assessment methods to be used as appropriate to the environment the qualification is delivered in. There is no examined assessment element in this qualification.

Progression

On completion of this qualification learners will be prepared to progress to a variety of level 3 qualifications and a range of occupations within the sector, this could include but not limited to apprenticeships.

Achievement

Learners must achieve a total of 14 credits, by completing the 5 mandatory units within the qualification.

Qualification Number		603/5167/6
Qualification Framework		RQF
Title		Certificate in Digital Technologies
Qualification Level		Level 2
Guided Learning Hours		110 GLH
Total Qualification Time		140 TQT
Qualification Credit Value		14 Credits
Qualification Grading Structure		Pass / Fail

Unit Title	Mandatory/Optional	GLH	TQT	Credit Value	Grading
Developing digital career skills	M	28	40	4	Pass / Fail
Management of Information	M	20	20	2	Pass / Fail
Digital device safety awareness	M	18	30	3	Pass / Fail
Communication and Productivity	M	26	30	3	Pass / Fail
Digital Security	M	18	20	2	Pass / Fail
Total		110	140	14	Pass / Fail