



Level 1 Certificate in Securing Progression

603/4409/X

## Qualification aim

This qualification informs and guides learners through the process of sourcing, applying for and securing appropriate progression. It provides a structured individualised route with knowledge and skills, through the labour market to securing progression.

## Qualification introduction

This qualification has a flexible route of achievement that will help learners to develop an understanding of the available and relevant routes applicable to their capabilities and aspirations. It comprises of 12 optional units allowing learners to build a qualification and achievement relevant to their individual circumstances. Learners who complete the qualification will be equipped with the knowledge, skills and resources to progress opportunities that progress their personal aspirations and circumstances.

## Assessment

In order to achieve this qualification a learner must achieve 15 credits in any combination from the qualification units. The assessment criteria determine the standard required to achieve each unit and allow for a variety of assessment methods to be used as appropriate to the environment the qualification is delivered in. There is no examined assessment element in this qualification.

## Progression

On completion of this qualification learners will be prepared to progress to level 2 qualifications in a range of occupations within the sector, this could include but not limited to apprenticeships.

## Achievement

Learners must achieve a total of 15 credits, using any combination of the units within the qualification.

<b>Qualification Number</b>		603/4409/X
<b>Qualification Framework</b>		RQF
<b>Title</b>		Certificate in Securing Progression
<b>Qualification Level</b>		Level 1
<b>Guided Learning Hours</b>		130 GLH
<b>Total Qualification Time</b>		150 TQT
<b>Qualification Credit Value</b>		15 Credits
<b>Qualification Grading Structure</b>		Pass / Fail

Unit Title	Mandatory/Optional	GLH	TQT	Credit Value	Grading
Identify Suitable Opportunities	O	35	40	4	Pass / Fail
Apply for Opportunities	O	15	20	2	Pass / Fail
Participation Personal Behaviours and Standards	O	20	20	2	Pass / Fail
Produce a CV	O	35	40	4	Pass / Fail
Succeed at an interview	O	25	30	3	Pass / Fail
Health and safety	O	40	40	4	Pass / Fail
Team Working	O	30	30	3	Pass / Fail
Problem Solving	O	40	40	4	Pass / Fail
Career progression opportunities	O	20	20	2	Pass / Fail
Time management and workload	O	10	10	1	Pass / Fail
Transferable Skills and Qualities	O	15	20	2	Pass / Fail
Managing own finances	O	20	20	2	Pass / Fail
<b>Total</b>		<b>305</b>	<b>320</b>	<b>33</b>	<b>Pass / Fail</b>